



Cypress Lake HS
Band Boosters

Parent Handbook



Cypress Lake Center for the Arts HS
6750 Panther Lane
Ft. Myers, FL 33919
239-481-2233
www.cypresslakeband.com

Welcome!

High school—such an exciting time in your child’s life, and being a part of the Cypress Lake High School Band Department brings even more excitement and fun! Concerts, football games, chaperoning, concession stands, uniforms, band trips, rehearsals, Booster meetings, fund-raising and maybe even a funny word called “dinkles” will become part of your life. This handbook has been created to give you an inside look into this fabulous new adventure you and your child are embarking on.

Please feel free to ask questions. We were all new to this wonderful world of the high school music department at one time. The experienced parents are here to assist you in any way we can. We want you to feel welcome and become a part of the Cypress Lake HS Band Booster family!

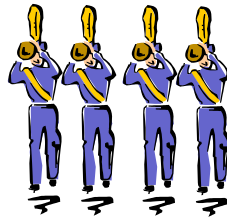
WHO ARE MUSIC BOOSTERS? We are parents of all band and color guard students at Cypress Lake High School. Whether your child is a member of the Marching Pride, Wind Ensemble, Symphonic Winds, Jazz Ensemble, or Color Guard, YOU are a Band Booster!



Work Bond

Each marching band and color guard family will pay a work bond of \$50 due in August of each year. This \$50 will be credited back to the student's Fair Share account in March of that year ***if the family:***

- Works at Cypress Sprint for Music 5K (January)
 - Works 1 Full Concession (Set up through tear down)
- AND
- Completes two (2) other activities including (Sign ups are required to earn credit):
 1. Chaperoning a game or competition
 2. Working concession
 3. Organizing and Chairing a fund raiser
 4. Helping with uniforms (sign up required)
 5. Working with the road crew
 6. Other activity approved by the Booster Board.



When participating in any event, the parent must sign in and out to receive credit. All records will be forwarded to a designated Board member, who will track participation through the marching season.

If the family has not completed the above requirements by March 1 of each year, the \$50 work bond will be forfeited and remain in the general band fund.

Opportunities to sign up for these events will be made known at Booster meetings, Booster bulletin board in the Band Room and occasionally through e-mail in the "Week at a Glance."

The Cypress Lake HS Band Boosters' objectives are:

1. To stimulate and maintain interest in the various phases of the Cypress Lake HS Band program.
2. To support, both morally and financially, the Cypress Lake HS Band program.
3. To support the decisions of the director and philosophy of the Cypress Lake HS band program; provide all the students with an enriching experience and develop their talents to the highest degree of proficiency.

The responsibilities of the Cypress Lake HS Band Boosters

include providing financial support to the ensembles through coordination of fundraising activities, providing physical assistance and chaperone guidance to the ensembles on trips and at performances, and providing input to the Director of Bands to help maximize the efforts of the staff and students, and finally to help all segments of the organization to achieve its goals.

Booster Meetings are held once a month, usually on the third Thursday of the month in the Band Room at 6:30 p.m. If a meeting date, time or location changes, a notice will be made either through the "Week at a Glance" e-mail newsletter or the monthly calendar, which is available in the Band Room and on the Band Website.

Getting involved with the booster organization will help the program continue to be successful, and will show your child that you support and care about what he or she is doing.

Cypress Lake HS Band Boosters Board of Directors 2013-2014

President *April Owens*
Vice President *Kerri McCormick*
Vice President *Susan Alexander*
Treasurer *Elaine Davis*
Secretary *Amy Widner*



Committees

Chaperones
Concession
Fund Raising
Uniforms
Publicity
Road Crew
Membership and Hospitality
Cypress Sprint for Music 5K

5. Fair Share monies earned are automatically applied to any unpaid balance that the student has on his or her account. Any Fair Share monies over and above what is owed can be carried forward to pay future fees. *The more you work, the more you have available to offset fees!*

Fair Share statements with your balances will be distributed at Booster meetings and emailed to the email address on file with the Director of Bands.



CENTER FOR THE ARTS FUNDRAISING

Throughout the year, there are several fundraisers run through the school that support the Center for the Arts. These fundraisers will not show up on your booster statements because the money is held in the internal school account. This money may only be used for purchasing band dresses, jazz band ties, CFA folders, and paying Concert/Jazz Ensemble supply fees and band trip costs.

Advertisement Sales
Cheesecakes Sales
Poinsettia Sales

The Director of Bands and Band will maintain a spreadsheet with all student credits in the internal account.

Fair Share Program

Opportunities will be available many times during each semester for students, parents, family and friends to participate in fundraising activities. The Fair Share program also provides a way to earn money towards the payment of future fees and band trips. Events that are included under the Fair Share Program are:

Cypress Sprint for Music 5K Ad sales

Car Washes

World's Finest Chocolate

Brochure/Product selling fundraisers

HOW IT WORKS:

1. Sign-up sheets for Fair Share events are posted in the Band Room. The number of available worker positions for each event is listed. Whenever possible, a list of upcoming Fair Share events will also be posted on the Music Booster bulletin board in the Band Room.
2. Students, parents, family and friends can sign up for the events they can work.
3. On the day of the event, show up and work. We always have fun! A sign-in sheet is kept at each event so that we know who worked, how long they worked and which student they are working for.
4. Proceeds from the event are divided between the Cypress Lake HS Band Boosters and the student accounts designated by those participating in the event.

Band Department Fees

Each music student will be assessed a reimbursement fee for dry-cleaning of uniforms. These uniforms are cleaned in bulk to save you both time and money. The reimbursement fee assists to defray costs such as transportation, dry cleaning, t-shirts and/or auxiliary uniforms, association dues and equipment. This is not a participation fee! See the Treasurer for payment plans if necessary.* Uniforms will not be issued to any individual that has not made payment or signed a contract with the Treasurer.

FEE SCHEDULE:

Wind Ensemble	\$50.00 per school year
Symphonic Winds	\$50.00 per school year
Jazz Band	\$25.00 per school year
Marching Band	\$150.00 per school year
Instrument Rental	\$20.00 per school year

Participation in more than one ensemble is encouraged. The reimbursement fee per semester will not exceed \$200.00, regardless of the number of ensembles one chooses to participate in. All marching students are also assessed the \$50 work bond described later in this handbook

*No student will be excluded from participating in the CLHS Band program due to financial limitations. The fair share program gives everyone the opportunity to raise funds to cover band costs. Please contact Mrs. Hamilton if you have any questions or concerns regarding band fees.

Cypress Lake Band Dictionary

BAND CAMP—Intensive (but fun!) week of marching band training to learn the half-time show, held at Cypress Lake High School in July/August approximately two weeks before school starts. Emphasis on fundamentals.

BAND T-SHIRT—All marching band members will be given one t-shirt at Band Camp. As part of their uniform, they will wear them underneath their marching band uniform, to school pep rallies and on all football game days. Because of their frequency of use, it is highly recommended that you purchase an additional t-shirt.

BIBBERS—One-piece pants over-all portion of the marching band uniform, which fits over the shoulders.

BOOSTER—Any parent that has a student participating in the Cypress Lake Center for the Arts HS Band Department.

CHAPERONE—A band parent who attends a band event (home and away football games, competitions, parades, festivals or school-sponsored trips) to supervise and support the band members. Chaperones are in charge of filling the water coolers, distributing ponchos, distributing and collecting plumes, and other tasks as needed.

CONCESSIONS – Volunteers are needed to cook and sell food during all home football games.

DAD'S CLUB – Dads/Uncles/Grandfathers who get together and build props, grill, move band equipment, and hang out with other awesome Band Dad's!

DINKLES—Black marching band shoes purchased through the Music Department after Band Camp for approximately \$35. They must be kept polished and looking perfect!

EQUIPMENT TRAILER—Trailer used to carry marching band instruments to events away from the school.

FBA—Florida Bandmaster's Association. This is the organization through which all MPA (Music Performance Assessment) events are held. There is an MPA for Marching Band, Concert Band, Jazz Band, and Solo and Ensemble.

FAIR SHARE—A program to provide a way for students and parents to earn money to help offset the fees required for participation in the CLHS Band Program. The student and the CLHS Band Boosters share funds earned in this program, thus benefiting both.

FUNDRAISING— One of the main purposes is to raise funds for the band program. The extra money helps to provide funds for special events and trips, instruments, additional uniform cleaning, and other band related expenses that are above and beyond what the band's budget can afford.

PLUME—Feathers on top of marching band hats.

PROPS – Prop crew helps construct props for the marching show.

ROAD CREW—Assists the students to load and unload the Equipment Truck for away football games, competitions or trips. Volunteers with vehicles capable of towing the trailer are needed.

SHAKO—Marching band hat.

SPONSORSHIP ADS—Advertisements sold by students/parents to area businesses or individuals. Benefits to the business include a banner at football games, Center for the Arts ad, 5K advertising and more. Each student is asked to sell ads, earning money for the Boosters/Fair Share accounts.

WEEK AT A GLANCE—Weekly e-mail newsletter sent out by the Director of Bands, Mrs. Sarah Hamilton, to keep students and parents informed of all the weekly activities and news.

WORK BOND—A \$50 fee charged to each Marching band and Color Guard member each year that can be worked off by volunteering at three events and the Cypress Sprint for Music 5K Fundraiser.

UNIFORMS – Uniforms have to be assigned, maintained, and cleaned throughout the school year. Accommodating away events, the process also involves transportation and organization. “Uniform Moms” become the most beloved helpers to the band students.

UNIFORM ROOM – Storage room for uniforms, shakos (hats), gauntlets, gloves, t-shirts and polos, plumes, rain ponchos, equipment carts, and other band related items. Coordinators and volunteers keep it cleaned and stocked.